Recast

Zones

Last Modified on 2026-09-28

> Option availability
> This option is visible only for administrators with system levelpermissions. By default, it is visible for the `LOCAL\admin` user, who has system level permissions.

> License
> Every zone in Application Workspace needs its own license.

Zones list

Create and manage multiple zones within your Application Workspace System, giving each of your clients their own separate zone and provide packaging service for them using connectors.

> **Selecting multiple table rows**
> - Adjacent rows: Click on the first row, hold down the Shift key, click on the last row in the range
> - Non-adjacent rows: Hold the Ctrl or Cmd key and click on each row you want to select
> - Adjacent rows, using only the mouse: Click and hold the left mouse button on the first row, then drag the cursor up or down across the rows to highlight the desired ones

Table toolbar

To create a new zone, click on the **Create** button; to view the details of a zone or edit it, double-click its entry or select the zone and click the **Edit** button.

The **Manage** button opens the virtual host URL so you can quickly log in and access it.

If you click **Make primary** the selected zone is made primary and the current primary zone becomes non-primary. To undo it, you must have access to the zone you just made primary, select another zone you wish to make primary and click on the **Make primary** button. Note that only if you are logged in to a primary zone you can make another zone a primary one.

Views gives you control on how the table is displayed.
The default view contains all your zones in alphabetic ascending order, and only a few columns: **Name**, **Enabled**, **Primary**, **License state**, **Virtual host** and **Expires**.
You can create your own personalized view of the table, by filtering the zones or adding/deleting columns and clicking **Save as** in the drop-down menu of **Views**.

Detailed view of a zone

See below the description of each screen in the detailed view of a zone, and what actions you can perform in each of them.

Overview screen

Here you can configure a few basic options for the current zone.

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Content screen

Shows content usage within the zone.

Count – The number of files used within this zone.
Size – The size of all files used within this zone.

Licensing screen

View and manage the Application Workspace license for the current zone.

See Licensing for a detailed explanation of all the options available.

Domains screen

Manage all domains that are associated with this zone.

See Domains for a detailed explanation of all the options available.

Security section

See Portal security settings for a detailed explanation of all the options.

Access screen

You can recover access to the zone if needed.

- **Recover permissions** – Assign the built-in *Administrator* access policy to a local user in the targeted zone.
- **Reset admin password** – Reset the password for a local user account in the targeted zone.
- **Create admin** – Create an entirely new user in the local identity source of the targeted zone. By default, the newly created user will be granted the built-in administrator access policy.

> For **Recover permissions** and **Reset admin password**, you need to know the local username to be able to complete the process.

Insights section

Insights screen

This screen displays statistical information like bandwidth monitoring or tasks counts about the zones which you have permissions. It can be a great tool while troubleshooting.

For more information, see Insights.