

## Tags

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Tags allow you to organise a set of packages or certificates.

In order for a tag to be displayed on the user's device, you must first assign to that user the packages assigned to the tag. Moreover, based on the way you set up a package, the tag is displayed in **Workspace** tab, **Catalog** tab or both.

To view which tags does an app belong to, go to **Manage > Workspace > Packages >** open the app you need and go to **Catalog > Tags**.

## Tags list

There are two types of tags:

- **Workspace:** This tag is visible within the users **Workspace**.
- **Management:** This tag is only visible within the management interface for administrators.


The **Built-in** column denotes that the tag comes from self-signed, server, client or chain type certificates. It cannot be modified.

The **Managed** column denotes that the tag comes from a connector, configured as a synchronized connector that manages the package, like Application Workspace, Remote Desktop and VMware Horizon. It cannot be modified.

### Selecting multiple rows from the table


- To select multiple adjacent rows, click on the first row, then hold down the Shift key and click on the last row in the range; all rows between will be selected.
- To select multiple non-adjacent rows, hold down the Ctrl key (or "Command" on Mac) and click on each row you want to select individually.
- To select multiple adjacent rows using the mouse only, click and hold the left mouse button on the first row, then drag the cursor up or down across the rows to highlight the desired ones.
- Selecting rows using only the keyboard is not possible.

## Table toolbar

To create a new tag, click on the **+ Create** button; to view the details of a tag or edit it, double-click its entry or select the tag and click the  **Edit** button.

 **Views** gives you control on how the table is displayed.

The default view contains all your tags in alphabetic ascending order, and only a few columns: **Name**, **Type**, **Built-in** and **Managed**.

You can create your own personalized view of the table, by filtering the tags or adding/deleting columns and clicking **Save** as in the drop-down menu of  **Views**.

## Detailed view of a tag

See below the description of each screen in the detailed view of a tag, and what actions you can perform in each of them.

## Overview screen

Displays the same information as in the **Create tag** dialog box you used when you created the tag, as well as the **Description** field which allows you to write a relevant summary of the tag.

# Recast

## Entities screen

View a list of all packages or certificates currently assigned, assign new or remove existing ones.

To view the details of a package/certificate or edit it, double click its entry.

To add a package or certificate, select the type of the item from the search bar at the top of the table and then simply start typing in the lookup field for the desired item and select it from the results lists.

Packages	Search for packages...	...
Certificates	Export	Search for...
Packages	Type	
 Adobe Creativity and Design suite	Package	



### Certificates

Certificates are available for selection only for the Management type tag.

For more information see [Packages](#) or [Certificates](#).