Recast

Self-Service Rules

Last Modified on 2026-09-21

Create rules in Privileged Access to allow or deny self-service capabilities to selected users.

Add Self-Service Rule

To add a self-service rule:

1. On the Privileged Access **Self Service Rules** page, click **Add Self Service Rule**.
2. In the side panel that opens, choose a rule **Type:**
   - Deny
   - Allow
3. Select **Users**:
   - Everyone
   - Domain user or group - specify or search for the **Domain**
4. Select or add a **Target Group** from drop-down menu.
5. Confirm that the **Rule is active**.
6. Click **Save**.

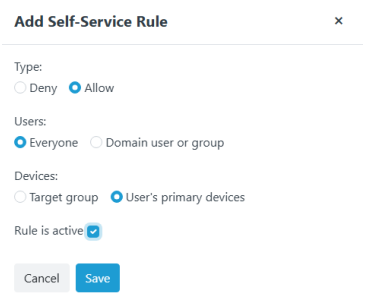
Limit Self-Service to Primary Devices

In order to simplify the tracking of administrative privilege usage, you can opt to make self-service privileges available only when a user is logged into their designated primary device(s). This feature will work for both on-premises AD joined devices and Entra joined devices.

> **To define the user's primary devices**
>
> **On-prem Active Directory**: Populate the 'msDS-PrimaryComputer' attribute in the user's account object in AD
> **Entra**: Intune/Entra ID automatically sets the primary user for devices. You can check, or manually change, the primary user following the steps in Find the primary user of a Microsoft Intune device | Microsoft Learn.

To set up a self-service rule on just a user's primary devices:

1. On the Privileged Access **Self Service Rules** page, click **Add Self Service Rule**.
2. In the side panel that opens, choose the following options:
   - Rule Type: **Allow**
   - Users: **Everyone**
   - Devices: **User's primary devices**



3. Confirm that the **Rule is active**.

4. Click **Save**.

Edit Self-Service Rule

To edit a self-service rule:

1. On the Privileged Access **Self Service Rules** page, click **Edit** to the left of a self service rule.

2. In the side panel that opens, you can edit the following options:
   - **Type:** Deny/Allow
   - **Users**: Everyone/Domain user or group
   - **Target Group**

3. Confirm that the **Rule is active**.

4. Click **Save**.

Delete Self-Service Rule

To delete a self-service rule:

On the Privileged Access **Self Service Rules** page, click **Delete** to the left of a self service rule and confirm the deletion.
