

Self-Service Rules

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Create rules in Privileged Access to allow or deny self-service capabilities to selected users.

Add Self-Service Rule

To add a self-service rule:

1. On the Privileged Access **Self Service Rules** page, click **Add Self Service Rule**.
 2. In the side panel that opens, choose a rule **Type**:
 - Deny
 - Allow
 3. Select **Users**:
 - Everyone
 - Domain user or group – specify or search for the **Domain**
 4. Select or add a **Target Group** from drop-down menu.
 5. Confirm that the **Rule is active**.
 6. Click **Save**.
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Limit Self-Service to Primary Devices

In order to simplify the tracking of administrative privilege usage, you can opt to make self-service privileges available only when a user is logged into their designated primary device(s). This feature will work for both on-premises AD joined devices and Entra joined devices.

To define the user's primary devices

On-prem Active Directory: Populate the 'msDS-PrimaryComputer' attribute in the user's account object in AD
Entra: Intune/Entra ID automatically sets the primary user for devices. You can check, or manually change, the primary user following the steps in [Find the primary user of a Microsoft Intune device | Microsoft Learn](#)

To set up a self-service rule on just a user's primary devices:

1. On the Privileged Access **Self Service Rules** page, click **Add Self Service Rule**.
2. In the side panel that opens, choose the following options:
 - Rule Type: **Allow**
 - Users: **Everyone**
 - Devices: **User's primary devices**
3. Confirm that the **Rule is active**.

4. Click **Save**.
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Edit Self-Service Rule

To edit a self-service rule:

1. On the Privileged Access **Self Service Rules** page, click **Edit** to the left of a self service rule.
 2. In the side panel that opens, you can edit the following options:
 - **Type:** Deny/Allow
 - **Users:** Everyone/Domain user or group
 - **Target Group**
 3. Confirm that the **Rule is active**.
 4. Click **Save**.
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Delete Self-Service Rule

To delete a self-service rule:

On the Privileged Access **Self Service Rules** page, click **Delete** to the left of a self service rule and confirm the deletion.
