

# Import/Export Builder Actions

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## Export Actions from Builder

Exporting Builder actions allows you to save them as XML files that can then be imported into another system.

To export Builder actions:

1. In the [Recast Builder interface](#), right-click in the whitespace below the saved actions in the **My Right Click Tools** panel.
2. Select **Export**.

## Import Actions into Builder

You can import [pre-defined templates](#) or your own custom actions into Builder.

To import actions into Builder:

1. Open Recast Builder from the location you wish to be able to run the tool from later (for example, if importing a device tool template, access Builder from **Devices**).
2. In the **My Right Click Tools** panel to the far left, right-click in the whitespace below the saved actions.
3. Select **Import**.
4. Navigate to and open the XML file for the action you wish to import.

The saved action will appear in your **My Right Click Tools** panel.