



# Change Password

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The **Change Password** tool allows a Configuration Manager console user to change another user's password. Options allow you to set the new password, force the user to change the password at next logon, and/or unlock the account. This tool can be run on individual or multi-selected users, but not user groups or user collections.

This tool connects to Active Directory to run the password change and the specified options.

To change a user password:

1. In your Configuration Manager console navigation panel, click **Users**.
2. Right-click on a user.
3. Click **Right Click Tools > Change Password**.
4. Enter and confirm a new password.
5. Enable **User must change password at next logon** (optional). If the user's account is set up with a password that doesn't expire, you can override that setting by checking **Disable Password Never Expires**.
6. Enable **Unlock user account if it is locked** (optional).
7. Click **Change Password**.

## Recast Permissions

ActiveDirectory plugin	ResetPassword permission
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## Microsoft Permissions

This action requires reset user password permissions on the Active Directory object. If using a service account, the service account needs the reset user password permission on the AD object.